



Horsmonden Primary School

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Headmaster:

Mr Malcolm E. Hayes

Responsible Use of the Internet

As part of pupils' curriculum enhancement and the development of ICT skills, Horsmonden Primary provides supervised access to the Internet.

Children are able to exchange electronic mail with other children via our VLE and research information from museums, libraries, news providers and suitable websites as part of their programme of learning.

Although internet use automatically raises concerns about pupils having access to undesirable materials, we are taking positive steps to deal with that possibility. We purchase our Internet access from an educational supplier that operates a filtering system restricting access to inappropriate materials. All our screens are in public view and, as stated above, access is always supervised.

We take our responsibility to safeguard children in their use of the internet seriously. From time to time we become aware of children's use that is inappropriate, for example holding an account on Facebook. In the event of children holding a Facebook account, please be aware that we have an obligation to report this.

Should you wish to discuss any aspect of Internet use (or to see a lesson in operation) please telephone to arrange an appointment with the Headmaster.

The following are the Rules for Responsible Internet Use that we operate at Horsmonden.

- I will only use the Internet with permission from a member of staff;
- I will access the system with my own login and password, which I will keep secret;
- I will not access other people's files;
- I will only use the computers for school work and homework;
- I will not bring in data files from outside school unless I have been given permission;
- The messages I send will be polite and responsible;
- I will only communicate with people I know, or my teacher has approved;
- I will not give my home address or telephone number, or arrange to meet someone, unless my parent or teacher has given permission;
- I will report any unpleasant material or messages sent to me. I understand this report would be confidential and would help protect other pupils and myself;
- I understand that the school may check my computer files and may monitor the Internet sites I visit.